

Collection of Laws no. 505/2009

ACT 505

Of October 27, 2009

On Accreditation of Bodies Responsible for Conformity Assessment and on Amendment of Certain Acts

The National Council of the Slovak Republic has adopted the following Act:

Article no. 1

Section 1

Subject Matter of the Act

This Act regulates

- a) the proceedings regarding Accreditation of the Bodies responsible for Conformity Assessment and provision of accreditation services,
- b) rights and duties of accredited persons,
- c) the status, scope of powers, authorities, management and financing of the Slovak National Accreditation Service,
- d) scope of powers of the The Office of Standards, Metrology and Testing of the Slovak Republic (hereinafter referred to as the „Office“) in the sphere of accreditation of the authorities responsible for conformity assessment,
- e) Criminal offences and other administration delinquencies.

Section 2

Basic Terms

For the purposes of this Act all the terms herein shall be interpreted as follows

- a) accreditation service shall mean a single act or a set of acts of an accreditation authority¹⁾ executed in the process of granting an accreditation,²⁾ annulment of accreditation, modification of accreditation, detention of accreditation, extension of the sphere accreditation, extension of the scope of accreditation, restriction of the sphere of accreditation, restriction of the scope of accreditation, reaccreditation, surveillance, preliminary assessment or provision of professional information,
- b) request for accreditation shall mean a set of technical standards and documents determining the conditions of proceeding of an Authority responsible for Conformity Assessment,³⁾
- c) accredited person shall mean an Authority responsible for Conformity Assessment which has been granted accreditation as a result of submitting the proof of fulfillment of the accreditation conditions,
- d) Certificate of accreditation shall mean a document or a set of documents issued by the accreditation authority and certifying the grant of accreditation for the specific sphere and scope,
- e) surveillance shall mean a set of activities in relation to monitoring of current accreditation requirements by accredited persons with the exception of proceedings regarding reaccreditation, performed by the accreditation authority within the validity of accreditation,
- f) Reaccreditation shall mean any proceeding in which Certification Authority verifies the capability of Accredited Person to further perform the activities as stipulated by the Decision on granting the accreditation.

Section 3

Grant of Accreditation

- (1) Request regarding granting of accreditation shall be submitted by the Authority responsible for Conformity Assessment (hereinafter referred to as the „Applicant“).
- (2) Request regarding granting of accreditation shall include
 - a) The designation and residence of accreditation authority,
 - b)
 1. The name and surname, permanent address or registered office and identification number (if applicable), of Applicant, in case the Applicant is a natural person, or
 2. The designation or commercial name, residence or location of organizational unit and identification number, (if applicable) of Applicant, in case the Applicant is a legal entity,
 - c) The date and signature of Applicant,
 - d) The specification of the sphere and scope, in which the request for a grant of accreditation is submitted
 - e) The name and surname of the person responsible for accuracy of the results in relation to the activities of Applicant,
 - f) The information regarding education, professional expertise, training and experience of the professional staff of Applicant.

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- (3) Request for the granting of accreditation shall be submitted along with
 - a) The List of technical equipment necessary for the execution of accredited activities,
 - b) The documentation describing the used system of quality management,
 - c) Other documents which may be relevant in order to assess whether the Applicant fulfills the accreditation requirements.
- (4) Should the Certification Authority find out that the Request regarding granting of accreditation fails to include the necessary essentials, it shall appeal to the Applicant within 30 days after the delivery of the request, to rectify such inadequacies within the stipulated period which may not be shorter than 15 days, and the proceedings in relation to the granting of accreditation shall be aborted. Moreover, the Certification Authority is also entitled to prolong the above mentioned period based on the Applicant's request as long as there are serious reasons involved for such prolongation.
- (5) In case that the Certification Authority ascertains any discrepancies in terms of the fulfillment of the accreditation requirements, it shall appeal to the Applicant to rectify such discrepancies within the stipulated period and the proceedings regarding the granting of accreditation shall be aborted. Based on the Applicant's request, the Certification Authority may prolong such period provided there have been serious reasons to do so.
- (6) On call, the Applicant shall be obliged to provide the Accreditation Authority with any documents deemed necessary in order to assess the fulfillment of the accreditation requirements; and he shall do so within the stipulated period which may not be shorter than 15 days. The Certification Authority is entitled to prolong this period based on the Applicant's request. The Certification Authority shall also abort all proceedings in relation to the granting of accreditation until all the documents are submitted.
- (7) The Certification Authority shall abort the proceedings in relation to the granting of accreditation, if the Applicant
 - a) Fails to rectify the inadequacies of his request within the stipulated period in accordance with the provisions set forth by Paragraph 4,
 - b) Fails to rectify the inadequacies related to the fulfillment of the accreditation requirements within the stipulated period in accordance with the provisions set forth by Paragraph 5,
 - c) Fails to submit the necessary documents to the accreditation authority within the stipulated period in accordance with the provisions set forth by Paragraph 6.

Section 4

The Foundations of a decision

- (1) Foundations of the decision in relation to the granting of accreditation shall be the recommendation of the Assessment Committee which consists of the employees of Accreditation authority or other professionals in the specific field in which the fulfillment of the required conditions is being assessed in relation to the granting of accreditation; the status, scope of powers and the rules for the activities of the Assessment Committee shall be modified by the means of a statute and rule of procedure which shall be issued by the Director.
- (2) Recommendation of the Assessment Committee is based on the results submitted by the assessment group which consists of the employees of the Accreditation authority or other professionals who are not members of the Assessment Committee members in relation to the same matter; the rules and principles governing the activities of the assessed group shall be issued by the Director.

Section 5

The Decision

- (1) In case that the Certification Authority ascertains that the request includes the essentials as stipulated within the meaning of Section 3, Paragraphs 2 and 3, and the Applicant fulfills the requirements as defined by the means of this Act along with the accreditation requirements, it shall issue a decision on granting the accreditation.
- (2) The Decision on granting the accreditation shall include the following:
 - a) The designation and residence of accreditation authority,
 - b) The name and surname, permanent address or registered office and identification number (if applicable) of the Applicant, in case that the Applicant is a natural person, or designation or commercial name, residence or location of the organizational unit and identification number (if applicable) of the Applicant, in case that the Applicant is a legal entity,
 - c) The name and surname of the person responsible for accuracy of the results of the activities of Accredited Person,
 - d) The sphere and scope, in which the accreditation is to be granted,
 - e) The place where one or more of the accredited activities are to be performed,
 - f) The statement of conformity regarding the activities of Accredited Person with technical standard and with a reference to technical standards and other normative documents used in the process of evaluating the request,
 - g) The validity period of accreditation,
 - h) The number and date of the issuance of the Decision Granting the Accreditation,
 - i) Impress of the seal of the Accreditation authority and the signature of the person authorized to act on behalf of the Accreditation authority with the specification of such person's name, surname and function.
- (3) The sphere and scope in which the accreditation has been granted; these can be included in the Appendix to the Decision Granting the Accreditation; in such case, the Appendix shall be deemed as an integral part of the conclusion stated within the Decision Granting the Accreditation.

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- (4) The Certification Authority shall be obliged to pass on a decision regarding the granting of an accreditation no later than six months after the beginning of the proceedings.
- (5) Along with the Decision Granting the Accreditation, the Certification Authority shall simultaneously issue Certificate of Accreditation which shall include all essentials in accordance with the specifications pursuant Paragraph 2, Letters a) to c) and e) to i), including a short description of the specific fields in which the Accreditation has been granted, number of the Certificate of Accreditation and the date of the issuance of the Certificate of Accreditation.
- (6) The Certificate of Accreditation shall be deemed as an official public document.

Section 6

The Rights and Duties of Accredited Person

- (1) The Accredited person has the right to
 - a) Make use of the references to the granted accreditation.
 - b) Make use of the accreditation symbol of the Slovak National Accreditation Service; its template can be found in the Appendix,
 - c) Have an assigned number of a registered member of the Slovak National Accreditation Service,
 - d) Express his opinions in relation to the neutrality and desinterestedness of the members of the Assessment Group,
 - e) Receive information concerning the documents of the Slovak National Accreditation Service and other international organizations unifying other accreditation authorities free of charge,
 - f) Také part in various activities organized by The Slovak National Accreditation Service.
- (2) The Accredited person is obliged to
 - a) Comply with all the necessary requirements as stipulated by the means of this Act at all times during the validity of a granted accreditation in accordance with the Decision Granting the Accreditation,
 - b) Provide for collaboration when it comes to the verification of the fulfillment of the requirements as set forth within the meaning of this Act along with other accreditation requirements, in particular provide all necessary documents, information and explanations,
 - c) Allow entry to the premises for designated persons authorized by the accreditation authority, grant them access to the technical appliances and equipment and allow them to have a look at the documentation,
 - d) Exercise the rights resulting from the granted accreditation only within the range determined by the sphere and scope for which the accreditation has been granted.
 - e) Observe the principles of neutrality, independence, reliability and trustworthiness,
 - f) Inform the Certification Authority about any changes in connection with the granted accreditation without any delay; in particular those that relate to the following:
 1. The legal form or commercial activity,
 2. The organization, management and proficiency of employees,
 3. The basic policy,
 4. The sphere and scope of accreditation,
 5. Other relevant matters which might have an impact on the capability of the Accredited Person to comply with the accreditation requirements.
 - g) Submit the Certificate of accreditation to the Accreditation Authority within ten working days following the effective date of the Decision concerning an annulment of accreditation,
 - h) Fulfill other requirements as might be specified by the Accreditation authority.

Section 7

Cancellation of accreditation, detention of accreditation, extension of accreditation, restriction of accreditation, modification of accreditation, reaccreditation and expiration of accreditation

- (1) The Certification Authority shall make a decision upon a request of the Accredited Person regarding annulment of accreditation or detention of accreditation. The request regarding cancellation of accreditation or the request for a detention of accreditation shall include the subject matter of the request along with other essentials as stipulated within the meaning of Section 3, Paragraph 2 Letters a) to c).
- (2) Based on a request submitted by the Accredited Person, the Certification Authority shall restrict the scope of a granted accreditation. Request for restriction of the scope of a granted accreditation or a request for restriction of the scale of accreditation shall include the subject matter of the request along with the essentials as stipulated within the meaning of Section 3, Paragraph 2, Letters a) to c) as well as the specification of the scope or scale by which the accreditation is to be restricted. The Certification Authority shall issue a new Decision granting the Accreditation which, at the same time, nullifies the original Decision Granting the Accreditation.
- (3) Based on a request submitted by the Accredited Person, the Certification Authority shall extend the scope of a granted accreditation or extend the scale of a granted accreditation in case that it ascertains that the accredited person complies with the necessary requirements as defined within the meaning of this Act and accreditation requirements. The request for the extension of the scope of accreditation shall include the subject matter of the request along with the essentials as

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- stipulated by Section 3, Paragraph 2, Letters a) to c) and the specification of the scope, by which the accreditation is to be extended. The request for the extension of the scale accreditation shall include the subject matter of the request along with the essentials as stipulated by Section 3, Paragraph 2, Letters a) to c) as well as the specification of the scale by which the accreditation is to be extended. The Certification Authority shall issue a new Decision granting the Accreditation which, at the same time, nullifies the original Decision Granting the Accreditation.
- (4) Based on a request for reaccreditation submitted by the Accredited Person no later than six months prior to the expiration of the accreditation, the Certification Authority shall make a decision granting the accreditation provided that it ascertains that the Accredited person complies with the necessary requirements as defined within the meaning of this Act and accreditation requirements and provided there are indications of their further fulfillment in future. The request for reaccreditation shall include the subject matter of the request as well as other essentials as stipulated within the meaning of Section 3, Paragraph 2, Letters a) to c). In case that the accredited person requests a reaccreditation within a range different from the granted accreditation, the request shall also include the specification of the scope, in which the reaccreditation is to be granted. The Certification Authority shall issue a new Decision Granting the Accreditation which, at the same time, nullifies the original Decision Granting the Accreditation. The Certification Authority shall issue its decision within six months since the beginning of the proceedings regarding the reaccreditation.
 - (5) In case that the Accredited person informs about the changes as stipulated within the meaning of Section 6, Paragraph 2, Letter f) points 1 – 3 and 5 or in case that the Certification Authority learns about these changes based on own investigation, it shall issue a Decision Granting the Accreditation, in which such changes shall be adhered to – provided that it ascertains that the Accredited person complies with the necessary requirements as defined within the meaning of this Act and other accreditation requirements.
 - (6) The Certification Authority may supersede an accreditation without a proposal, in case that
 - a) The Accredited person temporarily fails to comply in his activities with the necessary requirements as defined within the meaning of this Act or other accreditation requirements,
 - b) The Accredited person fails to rectify minor statutory offences in terms of fulfillment of the necessary accreditation requirements despite a written notice within a period which shall not exceed two months or in case that the precautions taken are insufficient in order to completely rectify existing inadequacies in terms of fulfillment of the accreditation requirements,
 - c) The quality management system of the Accredited Person temporarily fails to secure for the required standard in terms of control.
 - d) The Accredited person, as a result of the changes as stipulated within the meaning of Section 6, Paragraph 2, Letter f), Points 1 – 3 and 5 fails to comply with the accreditation requirements in a regular manner,
 - e) The Accredited person breaches his duty as stipulated within the meaning of Section 6, Paragraph 2, Letters b) and c).
 - (7) The Certification Authority may nullify an accreditation without a proposal, in case that
 - a) The Accredited person fails to fulfill the requirements as defined within the meaning of this Act or accreditation requirements in his activities,
 - b) The quality management system of the Accredited Person does not permanently secure for the required control standards,
 - c) The Accredited person, as a result of the changes as stipulated within the meaning of Section 6, Paragraph 2, Letter f) , Points 1 - 3 and 5, fails to fulfill the necessary accreditation requirements,
 - d) The Accredited person repeatedly breaches his duty as stipulated within the meaning of Section 6, Paragraph 2, Letters b) and c),
 - e) The Accredited person breaches his duty as stipulated within the meaning of Section 6, Paragraph 2, Letter f).
 - (8) The Certification Authority may restrict a scope of a previously granted accreditation or restrict a scale of such an accreditation without a proposal in case that the reasons in accordance with the provisions set forth by Paragraph 7 only concern a specific scope or scale of a previously granted accreditation. The Certification Authority shall issue a new Decision Granting the Accreditation which, at the same time, nullifies the original Decision Granting the Accreditation.
 - (9) Accreditation expires, in case that
 - a) The validity period of accreditation expires,
 - b) The activities of the Accredited Person have been suspended for a period of six following calendar months and the decision regarding detention of an accreditation,
 - c) The Accredited person is put into liquidation,
 - d) The property of the Accredited Person is subject to bankruptcy and composition proceedings
 - e) The Accredited person dies or ceases to exist without specifying a legal successor.
 - (10) Accreditation may be suspended for six months at most.
 - (11) The Certification Authority shall issue a decision regarding a suspension of an accreditation upon a request submitted by the Accredited Person in case that it ascertains that the accredited person complies with the necessary requirements as defined within the meaning of this Act and other accreditation requirements. The request for cancellation of suspension of an accreditation shall include the subject matter of the request along with the essentials as stipulated within the meaning of Section 3, Paragraph 2, Letters a) to c).
 - (12) Similarly, for the proceedings regarding the annulment of accreditation, suspension of accreditation, cancellation of suspension of an accreditation, modification of accreditation, extension of the sphere of accreditation, extension of the scope of accreditation, restriction of the sphere of accreditation, restriction of the scope of accreditation and the

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proceedings regarding reaccreditation, Section 3 to 5 shall apply, with the exception of Section 5, Paragraph 4, unless stipulated otherwise.

Section 8

The Appeal

- (1) The Director shall make decision regarding appeals based on the proposal of the board of appeals.
- (2) The members of the Board of Appeals shall be appointed by the Director; membership is restricted to any persons that were members of the Assessment Committee for the same matter or were members of the Assessment Group, and persons that might be deemed as inappropriate due to dubiousness in terms of their disinterestedness with regard to their relationship to the subject matter, participants of the proceedings or their successors.

Section 9

The Status and scope of powers of the Slovak National Accreditation Service

- (1) Slovak National Accreditation Service has been established as a public institution.
- (2) Slovak National Accreditation Service is a legal person with its residence in Bratislava.
- (3) Slovak National Accreditation Service shall be deemed an accreditation authority pursuant a specific regulation.⁴⁾
- (4) Slovak National Accreditation Service is entitled to use the abbreviated designation „SNAS“.
- (5) Slovak National Accreditation Service uses a seal when performing its activities; its template forms an integral part of the Attachment hereto and includes
 - a) The designation „Slovak National Accreditation Service“,
 - b) The abbreviated designation „SNAS“,
 - c) The State emblem of arms of the Slovak Republic.⁵⁾
- (6) When performing its activities, the Slovak National Accreditation Service uses a logo; its representation forms an integral part of the Attachment hereto.
- (7) Slovak National Accreditation Service
 - a) Provides accreditation services,
 - b) Is entitled to make decisions in relation to the granting of accreditation, annulment of accreditation, modification of accreditation, detention of accreditation, cancellation of suspension of an accreditation, extension or restriction of the scale of accreditation, extension or restriction of the scope of accreditation and regarding reaccreditation,
 - c) performs surveillance regarding the fulfillment of the requirements as set forth within the meaning of this Act and other accreditation requirements by the Accredited person,
 - d) Determines the criteria for selecting, appointing, training, education and monitoring of the members of the Assessment Group and of the Assessment Committee and other specialists,
 - e) Determines the amounts of payments regarding the provided accreditation services and the calculation method and publishes such information on its web page,
 - f) Provides information and professional statements in the sphere of accreditation of the authorities responsible for conformity assessment based on a request,
 - g) Organizes courses, educational trainings and learning for the members of the Assessment Group and the Assessment Committee in the sphere of accreditation of authorities responsible for conformity assessment as well as for inspectors in terms of compliance with the rules of appropriate laboratory practice as stipulated within the meaning of specific regulations,⁶⁾
 - h) Secures for the organizational negotiations of the Slovak Accreditation Committee,
 - i) Secures for the exchange of experience and knowledge between the accredited persons,
 - j) Performs surveys within the accredited persons in connection with the activities of an accreditation authority,
 - k) Performs inspections and verification of the testing facilities in terms of compliance with the rules for appropriate laboratory practice as stipulated within the meaning of specific regulations ⁶⁾
 - l) On its web page, it publishes the templates of requests and provides information regarding previously issued decisions in relation to the granting of accreditation, decisions concerning detention of accreditation and decisions regarding annulment of accreditation,
 - m) Represents the Slovak republic in international organizations unifying accreditation authorities in the sphere of accreditation of the authorities responsible for conformity assessment,
 - n) Fulfills the requirements as stipulated within the meaning of specific regulation.⁷⁾

Section 10

The Authorities of the Slovak National Accreditation Service

The authorities of the Slovak National Accreditation Service are:

- a) The Director,
- b) The Advisory Committee.

The Director

Section 11

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- (1) The Director is a statutory body of the Slovak National Accreditation Service responsible for the management of its activities and authorized to act on its behalf.
- (2) The Director
 - a) Is responsible for the fulfillment of specific tasks to the Slovak National Accreditation Service as set forth within the meaning of this Act and other specific regulations,⁸⁾
 - b) Submits plans and proposals regarding development of the Slovak National Accreditation Service to the Slovak Accreditation Board and to the chairman of the Office for their judgment and after taking their suggestions into account, approves these plans and concepts,
 - c) Is responsible for the making of the budget of the Slovak National Accreditation Service and submits it to the advisory committee for approval,
 - d) On a yearly basis, no later than the 30th of April, he approves the annual report concerning the activities of the Slovak National Accreditation Service and submits the annual report regarding the financial management of the Slovak National Accreditation Service to the Advisory committee for approval – yearly no later than the 30th of April; moreover, he also submits the annual reports to the Chairman of the Office for information purposes no later than within 30 days following their approval,
 - e) Submits the advisory committee for approval the official statement of finances agreed by an auditor as well as the exceptional statement of finances; the official statement of finances shall be submitted to the Office for information purposes on a yearly basis no later than 30 days following its approval by the Advisory committee ,
 - f) Determines the policy and objectives in terms of quality in relation to the activities of the Slovak National Accreditation Service,
 - g) Issues organizational set of rules, working regulations, methodical directives and other internal regulations of the Slovak National Accreditation Service,
 - h) Executes the precautions issued by the Advisory committee based on controlling records,
 - i) Is entitled to make decisions regarding the usage of the resources in the reserve fund,
 - j) Submits proposals regarding feoffments or grants of personal property to the Advisory committee for approval or suggestion concerning transfer of other property rights in case that the cost of acquisition of such a property or right is higher than the price stipulated by the means of a specific regulation⁹⁾ as well as suggestions concerning leasehold for a period exceeding one year,
 - k) Is entitled to make decisions regarding other matters provided that these are not subject to the scope of powers of the Advisory committee pursuant the provisions of this Act.

Section 12

- (1) The Director is appointed by the Chairman of the Bureau for Standardization, Metrology and Testing Engineering of the Slovak Republic (hereinafter referred to as the „Bureau chairman“) based on the results of selection proceedings no later than 60 days following their exposure.
- (2) For cases of his absence, the Director shall specify in writing his representative from the employees of the Slovak National Accreditation Service. The Director’s representative performs the tasks of the Director even in the case of expiration of execution of the Director’s office, until new Director has been appointed.
- (3) The Director’s Term of office is 5 years; starting as of the day of his appointment to office. The same natural person may only be appointed a Director for at most two consecutive terms of office
- (4) Any citizen of the Slovak republic may be appointed Director provided that they
 - a) Fulfills the qualifications in relation to the work performance in the public interest as stipulated within the meaning of specific regulation,¹⁰⁾
 - b) Have completed second degree college education,
 - c) Have at least a 5-year working experience in the sphere of management and a minimum of 10 year working experience in the sphere of accreditation of authorities responsible for conformity assessment.
- (5) The Director’s function shall be incompatible with a function in a different body of public authority, entrepreneurial activities in the sphere of accreditation of authorities responsible for conformity assessment, or membership in any management, controlling or monitoring authority of a separate legal person performing enterprise activities in the sphere of accreditation of authorities responsible for conformity assessment or any other economic or gainful activity. Moreover, the Director’s function is also incompatible with the execution of a function of a member of the Advisory Committee, or activities of other Authority responsible for Conformity Assessment or of Accredited Person or with membership in any other managing, controlling or monitoring authority of an Authority responsible for Conformity Assessment or of Accredited Person and with capital participation or voting rights in an Authority responsible for Conformity Assessment or an Accredited person; this limitation shall also apply to the persons in close relationship to the Director 11).
- (6) In case that the Director, at the time of his appointment to this function performs a function or activity which is incompatible with the function of the Director, he shall be obliged to terminate the above mentioned function or activities without unnecessary delay.
- (7) Within 30 days following his appointment, the Director shall be obliged to submit a written notice to the Bureau chairman stating that he fulfills the criteria in connection with the incompatibility to perform his function as stipulated within the meaning of Paragraphs 5 and 6.
- (8) The Director’s monthly salary is a quadruple of the average monthly salary in the national economy of the Slovak

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Republic as calculated by the Statistic Bureau of the Slovak Republic related to the previous calendar year. An adjustment of the Director's salary may take place one time per year at most with effect from the 1st of April of the calendar year. Based on a proposal of Advisory Committee, the Bureau chairman is entitled to acknowledge an additional reward for the Director – provided that such reward does not exceed a six fold of the salary as mentioned in the first sentence. When approving such reward, the fulfillment of the objectives of the Slovak National Accreditation Service shall be taken into consideration as well as the financial management of the Slovak National Accreditation Service.

(9) The labor management relations of the Director shall be subject to a specific regulation¹²⁾ unless otherwise specified by this Act.

(10) Discharge of the Director's function is terminated

- a) When the term of office expires in accordance with the provisions set forth by Paragraph 3,
- b) The calendar month when the written notice regarding the Director's resignation was delivered to the Bureau Chairman elapses; provided that such notice does not include a later date of resignation,
- c) As of the day of suspension from office issued by the Bureau chairman,
- d) In case of death of the Director or his pronouncing dead.

(11) The Bureau Chairman may suspend the Director from his office in cases that:

- a) The Director started performing a function or activity incompatible with the function of the Director or if he fails to fulfill his duties as stipulated within the meaning of Paragraphs 6 and 7,
- b) The Director ceased to fulfill his qualification for the execution of his function in accordance with the provisions set forth by Paragraph 4, Letter a),

Section 13

Selection proceeding

- (1) Selection proceeding for the function of the Director shall be announced by the Office in print and on its official web page at least 30 days prior to the beginning of such procedure; such announcement shall include the following:
 - a) The designation and residence of the Slovak National Accreditation Service.
 - b) Necessary qualifications for the performance of the Director's function,
 - c) List of necessary documents,
 - d) The date and place where the request regarding participation on the selection proceedings was submitted.
- (2) The Selection proceeding is secured for by the Selection Committee, members of which shall be appointed by the Bureau chairman. The Selection Committee consists of five members. Should a member of this Committee ascertain that he might be tendentious he is obliged to inform the Office about this matter. Subsequently, the Office shall replace such member of the Selection Committee by a new member.
- (3) Selection Committee shall deliver an invitation to the selection proceeding to a potential candidate who must meet the necessary requirements in accordance with the provisions set forth by Paragraph 1, Letter b) at least seven days prior to the beginning of such proceedings.
- (4) Selection proceeding is carried out either in written form or by the means of an interview or in written form and an interview. The Selection Committee evaluates the results of the selection proceedings and determines the sequence of candidates. Such sequence is binding at the time the Director is appointed
- (5) The Selection Committee shall inform the candidates in writing about the results of the selection proceedings within 7 days from its completion.
- (6) The Office shall disclose the official results of the selection proceedings, the sequence of candidates as well as the fulfillment of the criteria by each candidate on its web page.
- (7) In case that Selection Committee fails to choose a suitable candidate, the Office shall announce new selection proceedings within 15 days from the decision of the Selection Committee.
- (8) The Selection proceeding pursuant Paragraph 1 shall be announced by the Office no later than 90 days prior to the termination of the Director's office terms and; in case that execution of the Director's function expires prior to the termination of his office terms, the Office shall announce Selection proceeding in accordance with the provisions set forth by Paragraph 1 within 30 days from the termination of the Director's terms of office.

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The Advisory Committee

Section 14

- (1) The Advisory committee is the supervisory and auditing body of the Slovak National Accreditation Service.
- (2) The Advisory committee
 - a) Audits the management of the Slovak National Accreditation Service, disposal of property and use of the financial resources in accordance with this Act,
 - b) Audits the data in the accountancy books and other documentation,
 - c) Approves the budget of the Slovak National Accreditation Service,
 - d) Approves the regular statement of finances verified by an auditor and the exceptional statement of finances,
 - e) Approves the annual report on management of the Slovak National Accreditation Service,
 - f) Approves the selection of an auditor responsible for verification of the statement of finances,
 - g) If necessary, provides the Director with proposals regarding improvement based inspection findings,
 - h) Is entitled to make decisions based on Director's suggestions concerning the use of resources of the Investment and Development fund,
 - i) Approves the Director's proposal regarding feoffment of immovable assets, grant of personal property or other property rights; provided that the cost of acquisition of such an asset or right is higher than the price determined according a specific regulation 8) and also approves a recommendation regarding leasehold for a period longer than one year,
 - j) Approves the rule of procedure of the Advisory Committee,
 - k) Elects and suspends the Chairman of the Advisory Committee and the Alternate chairman of the Advisory Committee from its members.

Section 15

- (1) The Advisory Committee consists of five members.
- (2) One member of the Advisory Committee is a representative of the Ministry of the Economy of the Slovak Republic, one member is a representative of the Office, one member is a representative of the Slovak National Accreditation Service and the two members of the Advisory Committee are representatives of the Slovak Accreditation Commission.
- (3) The Bureau appoints and suspends the members of the Advisory Committee based on the recommendation of an Authority that these members represent.
- (4) In case that authority which is entitled to have a representative in the Advisory committee does not propose in writing to the Bureau Chairman a suitable candidate to be appointed as a member of the Advisory Committee who would take the available seat on the board within 30 days following a written notice by the Bureau Chairman, the Chairman is entitled to appoint these members himself.
- (5) The Term of office of the Advisory Committee member shall be five years; starting on the day of the appointment to function. The same natural person may be appointed a member of the Advisory Committee for no more than two consecutive terms.
- (6) Any natural person with legal capacity may be appointed as a member of the Advisory Committee provided that these candidates are morally irreproachable individuals having completed college education of a second degree. A morally irreproachable individual is a natural person who has not been lawfully sentenced for having committed a premeditated criminal act or a criminal act committed due to negligence and provided that the court has not passed a decision regarding a imprisonment suspension of sentence; such impeccability shall be verified by the means of an extract from the police records which may not be older than three months.
- (7) The function of a member Advisory Committee is incompatible with the function of the Director or the Vice Director, with the activities of the Authority responsible for Conformity Assessment or of the Accredited Person, with the membership in a governing, auditing or supervisory body of the Authority responsible for Conformity Assessment or of Accredited Person, with capital participation or voting rights in the Authority responsible for Conformity Assessment or in an Accredited person or with a labor relation or similar employment relationship towards the Authority responsible for Conformity Assessment or towards an Accredited person; this limitation also applies to close persons 11) of a member of the Advisory Committee.
- (8) In case that a member of the Advisory Committee performs a function or activities incompatible with the function of a member of the Advisory Committee at the time of their appointment to this function, they shall be obliged to terminate such function or activities without undue delay.
- (9) The members of the Advisory Committee shall be obliged to provide the Board Chairman with a written notice

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regarding their fulfillment of the conditions of compatibility in accordance with the provisions set forth by Paragraph 7, within 30 days following their appointment office.

- (10) The discharge of the function of a member of the Advisory Committee is terminated
- When the term of office terminates in accordance with the provisions set forth by Paragraph 5,
 - On the day of delivery of the written notice regarding the member's resignation to the Board Chairman in if the notice does not state a later date of resignation,
 - On the day of suspension of the Board Chairman,
 - Due to the member's death or presumption of death.
- (11) The Board Chairman may suspend a member of the Advisory Committee in case that
- The member started to perform a function or activities incompatible with the function of a member of the Advisory Committee, or in case that the member fails to fulfill the requirements in accordance with the provisions set forth by Paragraph 9,
 - The member does not fulfill the requirements necessary for the performance of the function in accordance with the provisions set forth by Paragraph 6,
 - The member fails to conform with the specifications regarding their duties in accordance with the provisions set forth by Paragraph 9,
 - A subject which the member represents suggests so,
 - The member does not perform his function for more than 6 consecutive calendar years
 - The member has not participated in three and more consecutive meetings of the Advisory Committee,
 - The member breaks a commitment in accordance with the meaning of Section 17.
- (12) Discharge of office of a member of the Advisory Committee shall be considered other act in general interest. The Employer shall provide a time off for an Employee for the necessary time along with salary compensation in the amount of the employee's average income.
- (13) Member of the Advisory Committee is entitled to justifiable traveling allowance in connection with the performance of this function, as stipulated within the meaning of specific regulation.¹³⁾
- (14) When performing their function, the members of the Advisory Committee shall not be represented by unauthorized persons.

Section 16

- (1) When performing their function, the members of the Advisory Committee are entitled to audit all accounting, economic, financial and other documentation as well as other legal documents regarding the management of property of the Slovak National Accreditation Service and the use of financial resources in accordance with this Act and to demand necessary explanations from the Director and the employees of the Slovak National Accreditation Service.
Based on a request by the Advisory Committee, the Director shall elaborate necessary documentation for performance of the Committee's activities.
- (2) In case that the Advisory committee ascertains a breach of any generally binding legal provisions in the activities of the Slovak National Accreditation Service, it shall inform the Director, the Chairman and other authorities in accordance with specific provisions¹⁴⁾
- (3) The members of the Advisory Committee shall perform their function with due professional care, (without prejudice) and refrain from proceedings where they might prefer their personal interest to public interest.
- (4) If necessary, the meetings of the Advisory Committee shall be summoned and administered by its Chairman or vice Chairman; however these meetings shall be held at least once every six months. The Chairman of the Advisory Committee shall be obliged to summon a meeting of the Advisory Committee based on a written proposal submitted by a member of the Advisory Committee or by the Director.
- (5) The meetings of the Advisory Committee shall be held as executive sessions. With the approval of the Advisory Committee, the Director or other natural persons may participate in the meetings of the Advisory Committee. If the Advisory Committee demands so, the Director is obliged to participate in its meetings.
- (6) Advisory committee is considered a quorate meeting provided there is an absolute majority of all its members. A resolution may be passed in case there has been an approval of the absolute majority of all its members.

Section 17

- (1) The Director or member of the Advisory Committee shall not
- Conclude or mediate any business in connection with the activities of the Slovak National Accreditation Service on their own behalf or account.
 - Perform a function in a political party or movement, represent such subjects or act in their favor,
 - Provide an Accredited person with any intermediated consulting or professional service or any assistance in

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return or for other counter-value.

- (2) The Director or member of the Advisory Committee is obliged to safeguard the confidentiality regarding confidential information and facts that they might learn when performing their functions; this shall also apply after the termination of their office terms.

Section 18

The Slovak Accreditation Board

- (1) Slovak Accreditation Board is considered a consultative body of the Director and vice director of the Office which performs activities as stipulated within the meaning of specific regulation.¹⁵⁾
- (2) Slovak Accreditation Board
 - a) Suggests and recommends possible candidates for appointment as a member of the Advisory Committee,
 - b) Takes a stand regarding long-term planning and development concept of the Slovak National Accreditation Service that are to be submitted by the Director and regarding other suggestions or proposals and documents on the Director's demand.
 - c) Proposes suggestions and recommendations to the Director and the Board Chairman regarding improvement within the sphere of accreditation for authorities responsible for conformity,
 - d) Suggests criteria for selecting, appointing, education and monitoring of the members of the Assessment group, the Assessment Committee as well as the specialists,
 - e) Suggests establishment of consultative bodies for the Director acting in the sphere of accreditation of authorities responsible for conformity assessment,
 - f) Monitors the compliance with the principles neutrality, independence and reliability of the Slovak National Accreditation Service,
 - g) Monitors the conformity of the Slovak National Accreditation Service's activities internationally appreciated principles in the sphere of accreditation of the authorities responsible for conformity assessment, requirements and procedures specified by technical standards and recommendations of international organizations acting in the sphere of accreditation of authorities responsible for conformity assessment.
- (3) The structure, activities and organizational provisions of Slovak Accreditation Commission shall be governed by the statute and rule of procedure which shall be approved by the Director.
- (4) The function of a member of the Slovak Accreditation Commission shall be an office of honor.

Section 19

Re-compensation of Accreditation Services

- (1) Slovak National Accreditation Service performs its activities *odplatne* in accordance with a specific regulation.¹⁶⁾
- (2) The amounts of payments due for the provided accreditation services shall include the costs incurred by the accreditation authority in connection with the performance of individual acts and is calculated by the means of a publicly accessible method.
- (3) The Applicant or Accredited person is obliged to settle the due payment for the provision of accreditation services.
- (4) The payment for the provision of accreditation services shall be settled in accordance with the terms defined by the Accreditation authority. In case that Applicant or accredited person fail to settle the payment for the provision of accreditation services in accordance with the provisions stipulated by the Accreditation authority, they shall be obliged to pay due interest on late payment to the Accreditation authority¹⁷⁾.

Section 20

Financing of the Slovak National Accreditation Service

- (1) The financial resources of the Slovak National Accreditation Service are to be accounted on the accounts of State Exchequer (*Štátna pokladnica*).
- (2) Slovak National Accreditation Service is obliged to use the financial resources in accordance with this Act.
- (3) The income of the Slovak National Accreditation Service are, in particular:
 - a) payments for accreditation services provided by the Slovak National Accreditation Service,
 - b) Other revenues received in accordance with applicable binding provisions and general public statutes.
- (4) The income of the Slovak National Accreditation Service may also be a public subsidy or contribution from the national budget for the provision of accreditation in new fields or other non-self financing activities as

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defined by specific regulation.⁸⁾

- (5) The expenditure of the Slovak National Accreditation Service are, in particular:
- a) Labor expenses and extra remuneration of employees of the Slovak National Accreditation Service,
 - b) Expenses in connection with material, energy and services in connection with the activities of the Slovak National Accreditation Service.
 - c) Travelling expenses of the Advisory Committee members as stipulated within the meaning of specific regulation,¹²⁾
 - d) Contributions in connection with the membership in international and regional organizations unifying accreditation authorities.

Section 21

Management of the Slovak National Accreditation Service

- (1) Specific regulation shall apply for the management of the Slovak National Accreditation Service's property.¹⁶⁾
- (2) The Slovak National Accreditation Service is obliged to use its property in order to comply with the duties as set forth within the meaning of this Act, to keep the property in due and proper condition, to apply legal means for its protection and mind that such property is not damaged, lost or misused.
- (3) The Slovak National Accreditation Service manages its own financial resources in accordance with the budget for the respective calendar year. In case that the budget for the respective calendar year is not elaborated and approved by December 31 of the current year, Slovak National Accreditation Service manages its financial resources in the period from January 1st of the following year until the budget of the Slovak National Accreditation Service is elaborated and approved do in accordance with the provisional arrangement budget of the Slovak National Accreditation Service; i.e. the budget of Slovak National Accreditation Service the previous calendar year.
- (4) The Slovak National Accreditation Service is not authorized to provide creditor loans, close contracts on silent partnership, to accept or receive promissory notes or enter credit, loan or other relationships as a warrantor. Furthermore, it shall not rent immovable property for indefinite period and guarantee its liabilities by the means of right of lien.
- (5) The Slovak National Accreditation Service shall publish its annual report concerning its activities approved by the Director and the annual economic report approved by the Advisory committee on its web page.

Section 22

The Reserve Fund

- (1) The Slovak National Accreditation Service creates its Reserve Fund from the positive balance declared in the official statement of finances approved by Advisory committee and verified by an auditor for the year in which such positive balance is reached; in the amount of at least % from such positive balance from operations declared in the official statement of finances in the amount of at least 20 % of the value of the respective property of the Slovak National Accreditation Service.
- (2) The Reserve fund shall be used for
 - a) Compensation for losses resulting from the activities of Slovak National Accreditation Service,
 - b) Compensation of common needs unsecured by the budget of Slovak National Accreditation Service including labor costs,
 - c) Compensation of other incidental costs.

Section 23

The Investment and Development Fund

- (1) The Slovak National Accreditation Service shall establish Investment and Development Fund from the positive balance declared in the official statement of finances approved by Advisory committee and verified by an auditor lowered by the deposit to the Reserve fund for the year in which such positive balance is reached; Investment and Development Fund shall be established for the first time in the first year in which such positive balance is reached.
- (2) The Investment and Development Fund shall be used for
 - a) Procurement of both corporeal and incorporeal property,
 - b) Recruitment and development of human resources,
 - c) Innovation and development of working methods and procedures,
 - d) Other activities focused on investment and development of Slovak National Accreditation Service.

Section 24

The Execution of Surveillance

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- (1) The Office performs surveillance regarding compliance with this Act and fulfillment of the duties of Accreditation authority as set forth within the meaning of this Act and other specific regulations.⁷⁾
- (2) For the purposes of surveillance, Certification Authority is obliged to grant the authorized employees of the Office access to the premises. Furthermore, on demand it shall submit the complete documentation, records, documents in writing and other supporting materials related to its activities and to grant them access to its information system, provide them with information and cooperation within necessary extent.
- (3) The employees of the Office authorized to perform the surveillance are entitled to demand accreditation authority collaboration and information concerning provision of accreditation services from the employees. The persons performing surveillance are obliged to keep the confidentiality regarding any facts ascertained in relation to the performance of the surveillance. Confidentiality shall apply even after termination of their state employment relationship, labor and employment relationship or similar relationship with the Office.

Section 25

The Infringement

- (1) The act of infringement is committed by those who
 - a) Unlawfully represents or acts as Certification Authority or Accredited person,
 - b) Fail to return Certificate of accreditation as stipulated within the meaning of Section 6, Paragraph 2, Letter g),
 - c) Fail to inform Certification Authority about changes related to accreditation as stipulated within the meaning of Section 6, Paragraph 2, Letter i).
- (2) The act of infringement in accordance with Paragraph 1 Letter a) shall be subject to a fine assessed by the Office in the amount that does not exceed 10 000 Euros and offences stipulated by Paragraph 1 Letter b) and c) shall be subject to a fine 1000 does not exceed.
- (3) Any offences within the meaning of this Act shall be investigated by the Office.
- (4) All offences and their investigation are governed by a specific regulation¹⁵⁾.

Section 26

Other Administration Offences

- (1) The Office may impose a fine
 - a) Up to the amount of 100 000 Euros on a corporate entity or natural person – entrepreneur who unlawfully acts as Certification Authority or Accredited person,
 - b) Up to the amount of 5 000 Euros on a corporate entity or natural person – entrepreneur who fails to return Certificate of accreditation as stipulated within the meaning of Section 6, Paragraph 2, Letter g),
 - c) Up to the amount of 1 000 Euros on a corporate entity or natural person – entrepreneur who fails to inform Certification Authority about changes regarding granted accreditation as stipulated within the meaning of Section 6, Paragraph 2, Letter f).
- (2) The proceedings regarding imposing of a fine may be commenced within one year from the day when the Office was acknowledged about a breach of duty; no later than within three years from the day such breach was committed.
- (3) When imposing a fine, the Office shall, in particular, take into consideration respective, seriousness, method, duration and consequences of such unlawful act.
- (4) Office may impose a fine in the amount which does not exceed the double amount of the upper limit of such fine imposed by the means of a final decision in cases of repeated breach of duty in accordance with the provisions set forth by Paragraph 1 within three years from the effective date of the decision regarding the imposing of a fine.
- (5) Any revenues from fines shall be considered the income of the State budget,

Section 27

The Common Provision

The Proceedings according to this Act shall be subject to general provision regarding administration proceedings²⁰⁾ unless otherwise specified by this Act.

Section 28

The Temporary Provisions

- (1) The property owned by the Slovak Republic which was on in the administration of the Slovak National Accreditation Service, public allowance organization on December 31, 2009, is assigned to the ownership of the Slovak National Accreditation Service, an institution governed by public law, effective date shall be the 1st of January, 2010.

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- (2) Effective January 1st, 2010, the Reserve fund of the Slovak National Accreditation Service, a public allowance organization shall be considered the Reserve Fund of the Slovak National Accreditation Service, institution governed by public law.
- (3) Effective January 1st, 2010, a Director of the Slovak National Accreditation Service, a public allowance organization, appointed prior to the 1st of January, 2010 shall be considered the Director of the Slovak National Accreditation Service, an institution governed by public law. His term of office shall terminate after five years since his appointment to office. Within 30 days since the effective date of this Act, the Director shall provide the Chairman of the Office with documentation regarding fulfillment of the conditions as stipulated within the meaning of Section 12, Paragraphs 5 and 7. Failure to comply with this duty shall be considered a justifiable reason for a suspension as stipulated within the meaning of Section 12 paragraph 11 Letter a).
- (4) The Ministry of the Economy of the Slovak Republic, the Slovak Accreditation Board and Slovak National Accreditation Service present a proposal of candidates for appointment to the Chairman to be appointed to the Advisory Committee no later than 40 days from the effective date of this Act. The Bureau chairman shall appoint the members of the Advisory Committee no later than 60 days from the effective date of this Act.
- (5) Certificate of Accreditation issued by the Slovak National Accreditation Service prior to the 1st of January, 2010 shall remain valid until their validity expires; however, no later than 31st December 2014.
- (6) Accreditation Proceedings which were commenced but were not legally closed by the 1st of January, shall be closed in accordance with the provisions stipulated by Sections 22 to 29 of Act no. 264/1999 Coll. on technical requirements for products and on Assessment of Conformity and on Modification and Amendment of Certain Acts in the wording effective until the 31st of December, 2009.
- (7) Starting the 1st of January, 2010, should a reason regarding any modification of the Certificate of Accreditation arise granted in accordance with the previous provisions ²¹⁾ Slovak National Accreditation Service shall issue a decision regarding accreditation, detention of accreditation or annulment of accreditation as stipulated within the meaning of this Act and, simultaneously, this decision nullifies the original Certificate of accreditation.
- (8) Rights and duties resulting from labor relations with the employees of the Slovak National Accreditation Service, a public allowance organization, shall be assigned to the Slovak National Accreditation Service, an institution governed by public law, the effective date shall be the day of its establishment ²²⁾
- (9) Rights and duties of the Slovak National Accreditation Service, a public allowance organization resulting from its contractual and of contract other legal relationships, shall be assigned to the Slovak National Accreditation Service, an institution governed by public law; this shall commence on the day of its establishment.

Article no. II

Act no. 264/1999 Coll. on technical requirements for products and on Assessment of Conformity and on Modification and Amendment of Certain Acts in the wording of Act no. 436/2001 Coll. and Act no. 254/2003 Coll. shall be modified and amended, as follows:

1. Sections 22 to 29 shall be omitted.
2. In Section 32, Paragraph 3 shall be omitted.
The standing Paragraphs 4 to 8 shall be designated as Paragraphs 3 to 7.
3. In Section 32, Paragraph 3, the words „1 to 3" shall be modified to „1 to 2".

Article no. III

Act no. 575/2001 Coll. regarding the organization of the government's activities and organization of central state administration in the wording of Act no. 143/2002 Coll., Act no. 411/2002 Coll., Act no. 465/2002 Coll., Act no. 139/2003 Coll., Act no. 453/2003 Coll., Act no. 523/2003 Coll., Act no. 215/2004 Z. z., Act no. 351/2004 Coll., Act no. 405/2004 Coll., Act no. 585/2004 Coll., Act no. 654/2004 Coll., Act no. 78/2005 Coll., Act no. 172/2005 Coll., Act no. 474/2005 Coll., Act no. 231/2006 Coll., Act no. 678/2006 Coll., Act no. 103/2007 Coll., Act no. 218/2007 Coll.; Act no. 456/2007 Coll., Act no. 568/2007 Coll., Act no. 617/2007 Coll., Act no. 165/2008 Coll., Act no. 408/2008 Coll., Act no. 583/2008 Coll., Act no. 408/2008 Coll., Act no. 583/2008 Coll., Act no. 70/2009 Coll., Act no. 165/2009 Coll., Act no. 400/2009 Coll. and Act no. 403/2009 Coll. shall be amended as follows:

- 1) In Section 30, Paragraph 1: the word „and" between the words „quality" and “assessment of conformity” shall be supplemented by a comma and the following words shall be amended in the end „and Accreditation Authorities responsible for Assessment of Conformity“.
- 2) In Section 30, Paragraph 2: the word „and" between the words „quality" and “assessment of conformity” shall be supplemented by a comma and the following words shall be amended in the end: „and Accreditation

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Authorities responsible for Assessment of Conformity“.

Article no. IV

This Act becomes effective as of January, 1, 2010.

Ivan Gašparovič, in own hand

Pavol Paška, in own hand

Róbert Fico, in own hand

- 1) Article no 2, paragraph 11 of the Directive of the European Parliament and Council (ES) no. 765/2008 of July 9, 2008 setting out the requirements for accreditation and market surveillance relating to the marketing of products and repealing Regulation (EEC) no. 339/93 (Official journal of the EU L 218, 13. 8. 2008).
- 2) Article no.2, paragraph 10 of the Regulation (ES) no. 765/2008.
- 3) Article no.2, paragraph 13 of the Regulation (ES) no. 765/2008.
- 4) Article no. 4 of the Regulation (ES) no. 765/2008.
- 5) Section 3, Paragraph 1, Letter g) of Act of the National Council of the Slovak Republic Act no. 63/1993 Of the Coll. On state symbols of the Slovak Republic governing their use in the wording of the National Council of the Slovak Republic Act no. 273/1996 Coll.
- 6) Act no. 163/2001 Coll. on chemical substances and chemical preparations in the wording of later regulations, directive of the Slovak Republic Government no. 298/2007 Coll., laying down particulars concerning activity of test facilities, workload of their staff and particulars concerning activities and workload of the inspectors performing inspections and checks regarding conformity with the rules of appropriate laboratory practice.
- 7) Articles no. 3 to 12 of the Regulation (ES) no. 765/2008.
- 8) E. g.: Regulation (ES) no. 765/2008, Directive Of the European Parliament and Commission (ES) no. 764/2008 of July 9, 2008 governing procedures regarding implementation of certain domestic technical standards for products in accordance with legal regulations launched on the markets of a different member state and which supersedes and nullifies Decision no. 3052/95/ES (Official journal of the EU L 218, 13.8. 2008).
- 9) Section 22 of Act no. 595/2003 Coll. on Income Tax in the wording of later regulations.
- 10) Section 3 of Act no. 552/2003 Coll. on performance of works in the public interest in the wording of later regulations.
- 11) Section 116 of the Civil Code.
- 12) Act no. 552/2003 Coll. in the wording of later regulations.
- 13) Act no. 283/2002 Coll. on travelling expenses in the wording of later regulations.
- 14) For example Code of criminal procedure, Act of the National Council of the Slovak Republic no. 39/1993 Coll. on the Supreme Auditing Body of the Slovak republic in the wording of later regulations, Act no. 150/2001 Coll. on Tax Authorities which modifies and amends Act no. 440/2000 Coll. on Administration of Financial Control in the wording of later regulations.
- 15) Article no. 4, Paragraph 11 of the Regulation (ES) no. 765/2008.
- 16) Article no. 4, Paragraph 7 of the Regulation (ES) no. 765/2008.
- 17) Section 517, Paragraph 2 of the Civil Code.
- 18) Act no. 176/2004 Coll. on the Management of Property for Statutory undertakers and on Modification of Act of the National Council of the Slovak Republic no. 259/1993 Coll. on Slovak Forestry Chamber in the wording of Act no. 464/2002 Coll. in the wording of Act no. 581/2004 Coll.
- 19) Act of the Slovak National Council no. 372/1990 Coll. on Infringement in the wording of later regulations
- 20) Act no. 71/1967 Coll. on Administration Proceedings (Administration regulation) in the wording of later regulations.
- 21) Act no. 264/1999 Coll. no. 264/1999 Coll. on technical requirements for products and Assessment of Conformity and on Modification and Amendment of Certain Acts in the wording of later regulations.
- 22) Section 28 of the Labor Code.