



SNAS

SLOVAK NATIONAL ACCREDITATION SERVICE
Karloveská 63, P. O. Box 74, 840 00 Bratislava 4

Copy No.:

Decision of the Director
RR-P14

**SNAS POLICY ON ACCEPTANCE OF
CERTIFICATION SCHEME IN THE FIELD OF
BODIES CERTIFYING PERSONS**

Approved by: **Ing. Jozef Obernauer**
Director

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signature

Date: **July 29, 2009**

Bratislava August 2009

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**PURPOSE:**

This prescription delineates SNAS policy on acceptance of certification scheme in the field of bodies certifying persons.

Drafted by: **Ing. Renáta Kuťková**

Date: **July 29, 2009**

Examined by: **Ing. Jozef Obernauer**

By coming into force of this RR expired the validity of RR-P24 of September 20, 2007.

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POLICY

An inevitable prerequisite for carrying out accreditation of a body certifying persons is a certification scheme laying down the requirements for proficiency of a certified person corresponding to the character and difficulty of the declared activity to be performed.

In this connection, SNAS is obliged, assessing the body seeking accreditation in the field of certification of persons (hereinafter CP), to consider acceptability of relevant certification scheme from the point of view of accreditation requirements.

Therefore SNAS requires

CB to submit together with the application for accreditation, as a part of documentation for purposes of its accreditation, an accreditation scheme containing the requirements for proficiency of certified persons to carry out declared activity (hereinafter certification scheme).

SNAS for purposes of accreditation of bodies certifying persons accepts certification schemes which correspond to following requirements:

- Certification scheme is designed, approved and published as international, national, sector Standard/document or any other legal regulation equivalent to mentioned Standard/document.
- Certification scheme is designed and published by a recognized professional institution in Slovakia or abroad authorized to define requirements for assessment of proficiency of persons for given field of performance.
- Certification scheme is developed by CB or other author/owner. In this case further requirements should be met as follows:
 - the certification scheme was prior to its implementation into CB routine clearly approved by a recognized professional institution in Slovakia or abroad authorized to lay down and assess requirements for assessment of proficiency of persons for performance in relevant field;
 - the certification scheme should be publicly accessible;
 - CB is able to demonstrate that respected possible author's rights of the owner of the certification scheme.

2 RELATED DOCUMENTS

ISO/IEC 17011 General Requirements for Accreditation Bodies Accrediting CABs
RR-Š4 Acceptation Commission
IP-12 Providing of Accreditation and Attestation Services by SNAS
MSA-06 Responsibility of SNAS and CAB

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