

Policy**PL-25****SNAS POLICY FOR SUBCONTRACTING**

Approved by: **Mgr. Martin Senčák**
Director

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PURPOSE:

This document determines the SNAS policy for subcontracting.

Elaborated by: **Ing. Juraj Randus**

Date of elaboration: **14. 06. 2021**

Verified by: **Ing. Gizela Pelechová**
RNDr. Lívia Kijovská, PhD.

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1 POLICY

SNAS carries out some its cross-border accreditation activities on a basis of subcontract or carries out an accreditation activity on a basis of subcontract which required another accreditation body.

Subcontracting is possible to perform only on a basis of the valid Contracting Agreement signed by both accreditation bodies.

1.1 SNAS - ORDERING PARTY OF A SUBCONTRACTING

1.1.1 SNAS uses subcontracting of assessment within cross-border accreditation activities in the following cases:

- a) if SNAS granted an accreditation to a foreign conformity assessment body (CAB) on a basis of permission of a local accreditation body (LAB) which:
 - LAB is a signatory to the EA MLA/BLA and/or ILAC MRA and/or IAF MLA in the relevant field of accreditation, SNAS reports LAB about a planned assessment and asks for carrying out an assessment by means of subcontract till expires the accreditation granted by SNAS;
- b) if a CAB established on the Slovak territory has foreign sites, which SNAS needs to assess, so SNAS contacts LAB which:
 - is signatory EA MLA/BLA in the given field of accreditation and asks him for carrying out of subcontracted assessment by subcontracting or in the case of refusal of subcontracting, offers to LAB participation during assessment (e.g., participation local experts in assessment group or participation during assessment as observers);
 - is signatory ILAC MRA and/or IAF MLA in the given field of accreditation and offers him possibility carrying out of assessment by subcontracting or by join assessment (e.g., participation of LAB experts) or by observing of assessment;
- c) if SNAS plans witness assessment of CAB accredited by SNAS during his conformity assessment in country, where LAB is signatory EA MLA/BLA in the given field of accreditation, SNAS:
 - asks LAB for carrying out of witness assessment by subcontracting or in the case of refusal of subcontracting, offers to LAB participation during witness assessment (e.g., participation local experts in assessment group or participation during assessment as observers);
- d) if SNAS plans witness assessment of CAB accredited by SNAS during his conformity assessment in country, where LAB is signatory ILAC MRA and/or IAF MLA in the given field of accreditation, SNAS:
 - offers him possibility carrying out of assessment by subcontracting or by join assessment (e.g., participation of LAB experts) or by observing of assessment.

1.1.2 SNAS does not carry out any decision-making activity or assessment/reassessment of the CAB headquarters on a basis of subcontract the aim of which would be accreditation granting.

1.1.3 For assessment on a basis of subcontract, SNAS uses only a subcontractor who is a signatory to the EA MLA/BLA, ILAC MRA and/or IAF MLA in a given field.

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- 1.1.4 If the LAB is not a signatory to the EA MLA/BLA, ILAC MRA and/or IAF MLA in a given area of accreditation, its participation in the cross-border assessment may be considered only as an observer.

1.2 SNAS - SUBCONTRACTOR

1.2.1 SNAS performs subcontract of assessment:

- a) if a CAB established in the country of a foreign accreditation body (FAB), if requested by the FAB for various reasons (e. g. for capacity reasons, or when suspending/revoking/reducing the scope of the MLA/ BLA/MRA signatory, or if the required FAB accreditation area does not provide or does not yet have MLA/BLA/MRA signatory in this area);
- b) if the FAB requests SNAS to perform the planned surveillance in the form of subcontracting within the framework of the accreditation granted by him in the Slovak CAB, to which it has granted accreditation in the past;
- c) if the FAB requests SNAS for subcontracting for the assessment of the site in the territory of the Slovak Republic where the CAB accredited by him performs activities;
- d) if FAB requests subcontracting of witness assessment of CAB in the territory of the Slovak Republic.

- 1.2.2 SNAS carries out assessment exactly according to requirements of ordering party and in accordance with mandatory requirements for accreditation bodies accrediting CAB.

2 RELATED DOCUMENTS

ISO/IEC 17011	Conformity assessment. Requirements for accreditation bodies accrediting conformity assessment bodies
ILAC G21	Cross Frontier Accreditation – Principles for Cooperation
IAF MD12	Accreditation Assessment of Conformity Assessment Bodies with Activities in Multiple Countries (IP-17)
EA-2/13	EA Cross Border Accreditation Policy and Procedure for Cross Border Cooperation between EA Members (PL-04)
EA-INF/03	Signatories to the EA Multilateral and Bilateral Agreements

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