SNAS SLOVAK NATIONAL ACCREDITATION SERVICE

METHODICAL GUIDELINE FOR ACCREDITATION

SCOPE AND SCOPE SPECIFICATION OF ACCREDITATION OF CERTIFICATION BODIES CERTIFYING PRODUCTS

MSA–CP/01

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1 INTRODUCTION

1.1 Foreword

This methodical guideline defines the scope and the scope specification of accreditation of bodies certifying products according to ISO/EIC 17065: 2012 and it is obligatory for all employees of the accreditation body and applicants for accreditation.

1.2 References

ISO/IEC 17065: 2012	Conformity assessment – Requirements for bodies certifying products, processes and services
MSA-02	SNAS logo and marks
MSA-04	Procedure for the accreditation
MSA-CP/03	Witness assessment of bodies certifying products
MSA-CP/05	Application of ETSI EN 319 403 v2.2.2 (2015-08) by assessment of CAB certifying products according to eIDAS

1.3 Definitions

Definitions in this MSA are in compliance with the definitions laid down in the References.

1.4 Abbreviations

CP	Certification Body Certifying Products
EA	European co-operation for Accreditation
EC	European Community
eIDAS	Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC
EU	European Union
GD	Guideline
IAF	International Accreditation Forum
IEC	International Electrotechnical Commission
ISO	International Organization for Standardization
MSA	Methodical Guideline for Accreditation
NV	Slovak Republic Government Regulation
SNAS	Slovak National Accreditation Service
Z. z.	Collection of Acts

2 SCOPES AND SCOPE SPECIFICATION OF ACCREDITATION

2.1 Scope of Accreditation

Scope of accreditation is a general definition of activities of an organization, accredited or seeking accreditation.

Scope of accreditation characterizes in words all fields, in which the certification body certifying products is active. The characteristics of the scope of accreditation will be laid down in the accreditation certificate too.

Under products in accordance with ISO / IEC 17065: 2012 belongs to products, processes or services.

For CAB certifying products according to sector-specific schemes, the requirements of ISO / IEC 17065: 2012 are complemented:

- For Good Agricultural Practice by GLOBALG.A.P. General Regulations
- For Organic Production by EA-3/12
- For Welding Processes by the EA-6/02
- For Chain of Custody of forest products by TD SFCS 1006
- For Provision of Trusted Services by Regulation eIDAS and accordingly ETSI EN 319 403 v2.2.2 (2015-08);

and where relevant, the requirements defined in the certification scheme for sector-specific products.

2.2 Scope Specification of Accreditation/Specification of Activities

The scope specification of accreditation is a detailed description of the activities for performance of which is an organization accredited.

The specification of activities is a range of activities accreditation of which an organization seeks and which, as for form, is identical with the scope specification of accreditation.

The scope of accreditation is laid down in the application for accreditation and it will be laid down in the annex to the accreditation certificate too.

In the scope specification of accreditation of CP is expressed by the following table (Table 1), which includes all activities of which may be accredited CP.

Table 1

Group of products	Item	Product name	Certification schemes	Regulations, standards

Instructions of how to fill in the table

Column "Group of products": the serial numbers of the group of products and name of group of products, for which the CP performs certification, are given in ascending order. Group of products are created in terms of used legislation.

Column "Item/workplace": the serial numbers of the individual names of products, for which the CP performs certification, are given in ascending order.

Column "Product name": lists the names of products, which the CP certifies.

Column "Certification schemes": lists all the certification schemes or systems for certification, under which certification in regulated and non-regulated sphere is carried out by CP.
For certification bodies certifying construction products under EPR Regulation No. 305/2011 or Act No. 133/2013 Coll., which are authorized/notified by MDVRR SR, accreditation items referring to certification systems 3 or III are not applicable in their scopes of accreditation. References to evaluation activities under these systems are set out in the scope of accreditation of testing laboratories, carrying them out, and which are parts of the same authorized/notified body.

Column "Regulations/standards": the relevant regulations and standards, according to which the CP performs activities, are given, for example:
- harmonized European Union legislation, e.g. Directive, Regulation and in parentheses, followed by the implemented EU legislation into the legal system of the Slovak Republic, e.g. Act, Government Regulation
  (for example: 97/23/EC (NV 576/2002 Z. z.));
- other legislation of the Slovak Republic, e.g. Act, Government Regulation;
- technical standards.

Table 2

№	Name and address of workplaces	Identification of activities

Instructions of how to fill in the table

Table 2 is filled in only if activities are carried out at several workplaces.

Column „№": the serial numbers of the individual workplaces of CP are given in ascending order.

Column „Name and address of workplaces": lists the name and address of all workplaces of CP.

Column „Identification of activities": lists the serial number of items from Table 1.

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