

Policy**PL - 11****SNAS POLICY APPLIED FOR UPDATING STANDARDS
LAYING DOWN TESTING AND CALIBRATION METHODS
IN ACCREDITED ENTITIES**

Approved by: **Mgr. Martin Senčák**
 Director SNAS

Effective from: 17.08.2021	Edition: 1 Updating: 1	Document label: PL - 11
-------------------------------	---------------------------------	----------------------------

- **This document was created electronically** -

PURPOSE: This prescription delineates SNAS policy applied when changes are often occurring within accredited entities/laboratories as for used accredited normative documents laying down testing and calibration methods because of updating or homogenization with European or international standards

Elaborated by: **Ing. Stanislav Mikušinec**
Date of elaboration: 15.07.2021

Verifies by: **RNDr. Lívia Kijovská, PhD.**

By coming into force of this PL expired the validity of PL-11 from 01.9.2016

Effective from: 17.08.2021	Edition: 1 Updating: 1	Document label: PL - 11
-------------------------------	---------------------------------	----------------------------

Content

1	POLICY.....	4
2	RELATED DOCUMENTS.....	4

Effective from: 17.08.2021	Edition: 1 Updating: 1	Document label: PL - 11
-------------------------------	---------------------------------	----------------------------

1 POLICY

1. In connection with homogenization of Slovak technical Standards with European or international Standards as well as with connection with rapid development in various technical fields leading to frequent updating of normative documents laying down testing or calibrations procedures and by the same fact leading to the accreditation certificates updating, SNAS adopted a policy and procedures leading to simplification and to facilitation of administrative work related to these changes.

2. Conformity assessment bodies (CAB) are obliged to notify SNAS in writing of all changes related to Standards and documents mentioned in Annex to Accreditation Certificate. SNAS will decide on further steps depending on importance of the change according to MSA-06. SNAS will check information on changes in Standards within planned assessment unless they are checked within irregular surveillances or within the other type of accreditation service (accreditation, extension of accreditation, re-accreditation). If it will be found out that in written notification were not mentioned correct information and CAB changes were implemented by entity, SNAS reserves the right to take such measures so that accreditation status could not be abused, the client could not be impaired and the SNAS could not be brought into disrepute. These measures will retroactively concern all related activities of the CAB (e. g. withdrawal of all protocols/certificates issued unjustifiably).

3. The changes in normative documents are classified into three levels on which depend further procedures related to test and calibration laboratories with fixed and/or flexible scope of accreditation. Levels of changes and procedures assigned to them are documented in MSA-04.

2 RELATED DOCUMENTS

ISO/IEC 17011:2017	Conformity assessment. Requirements for accreditation bodies accrediting conformity assessment bodies
MSA-04	Procedure for the accreditation
MSA-06	Responsibility of SNAS and CAB

Effective from: 17.08.2021	Edition: 1 Updating: 1	Document label: PL - 11
-------------------------------	---------------------------------	----------------------------